

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Thursday, April 7, 2016 - 7:00 p.m.

Chairman Hartlaub called the Work Session to Order at 7:00 p.m., followed by the Pledge to the Flag and Invocation by Supervisor Ault.

ROLL CALL: Present were Supervisors Ault, DeGannaro, Hartlaub and Staaf. Also present, were, Manager Marc Woerner, Township Engineer Chris Toms and Solicitor Linus Fenicle. Supervisor Blettner was not present.

Supervisor Hartlaub announced that an executive session was held on March 31, 2016 regarding labor negotiations.

PUBLIC COMMENT: Chairman Hartlaub asked if anyone from the audience wanted to address the Board and received no comments.

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Regular Board of Supervisors Meeting of Tuesday, March 15, 2016, seconded by Supervisor DeGennaro. Motion carried.

CORRESPONDENCE:

Chairman Hartlaub noted that the Township received no correspondences.

APPROVAL OF DISBURSEMENTS:

The Disbursements from all Funds were approved, as listed, in a motion by Supervisor DeGennaro seconded by Supervisor Staaf. Motion carried.

DISCUSSION ITEMS:

- A. Hanover Public Library Presentation – Lisa Kane

Lisa Kane was not present, so no presentation was given.

- B. Resolution 2016 – 06 PLGIT Agreement to process Credit Card Payment.

Township Manager Marc Woerner explained to the Board by adopting Resolution 2016-06 it would allow the Township to accept credit cards as a form of payment for the residents to pay for such things as building permits, yard sale permits, sewer permits, etc.

Supervisor DeGennaro made a motion to adopt Resolution 2016-06 PLGIT agreement to process credit card payments, seconded by Supervisor Staaf. In a roll call vote, the Motion carried.

- C. Resolution 2016-07 PEMA Reimbursement Submission

Township Manager Marc Woerner explained to the Board by adopting Resolution 2016-07 it would allow him to act as the agent for the Township to apply for reimbursement for the Blizzard of 2016.

Supervisor Ault made a motion to adopt Resolution 2016-07 PEMA Reimbursement Submission, seconded by Supervisor Staaf. In a roll call vote, the Motion carried.

D. Resolution 2016-08 Post – Issuance Compliance Procedures

Township Manager Marc Woerner explained by adopting this resolution it makes him the Compliance Officer. He is charged with the duties and implementation of the Post-Issuance Compliance Procedures. As Compliance Officer, it is his responsibility to do all of the necessary reporting to the Municipal Securities Rulemaking Board. This is a requirement of the IRS.

Supervisor Staaf made a motion to adopt Resolution 2016-08 Post – Issuance Compliance Procedures, seconded by Supervisor DeGennaro. In a roll call vote, the Motion carried,

E. Road Project Discussion

Chris Toms, Township Engineer gave a presentation to the Board of Supervisors about the road projects over the next five years using the new CSDatum system. He provided a draft of everything he spoke about in his presentation to the Board members.

F. Surplus Equipment

Township Manager Marc Woerner reminded the Board they directed him to advertise the selling of the Township's surplus equipment on Municibid. He informed the Board all surplus equipment was advertised as required by law. Township Manager Marc Woerner recommended to the Board to accept the highest bid for each piece of equipment. He placed the tri-axle trailer, the 2003 Ford F350, the 1997 Crown Victoria, and the 2003 Crown Victoria.

Supervisor Staaf made a motion to accept the bid for the 2003 Ford Crown Victoria P71 police interceptor listing #7331607 on Municibid for \$410.50 with the Township Manager acting as the agent for the Township seconded Supervisor DeGennaro. Motion carried

Supervisor Staaf made a motion to accept the bid for the 1997 Ford Crown Victoria P71 police interceptor listing #7330746 on Municibid for \$169.00 with the Township Manager acting as the agent for the Township seconded Supervisor DeGennaro. Motion carried

Supervisor Staaf made a motion to accept the bid for the tri-axle trailer listing #7332829 on Municibid for \$2,200.00 with the Township Manager acting as the agent for the Township seconded Supervisor DeGennaro. Motion carried

Supervisor Staaf made a motion to accept the bid for the 2003 Ford F350 Supercab listing #7332669 on Municibid for \$5,700.00 with the Township Manager acting as the agent for the Township seconded Supervisor DeGennaro. Motion carried

G. Extension Request

A discussion took place on approving the extension request on a few of the plans since some of the developers have not addressed the Engineer's comments for years.

Township Solicitor Linus Fenicle reminded the Board the only way the Board can deny the request is on deficiencies of the plan. He told the Board members they could grant the request, but they did not need to grant the time they requested.

Township Engineer Chris Toms went through each plan giving the Board members a brief history on where each plan stood.

Supervisor Staaf made a motion to approve the extension request until the next meeting; Township Solicitor, Linus Fenicle interrupted the motion to explain that each request should be made individually. Motion died.

Supervisor Ault started to make a motion to grant an extension for 30 days for Carl Gobrecht, Benrus L. Stambaugh II, et al and Woodhaven Building and Development, and to grant an extension of 90 days for J. A. Myers, Tollgate Rd. & Baltimore Pike Property Subdivision and South Hanover YMCA Preliminary/Final Lot Consolidation & Land Development Plan. Chairman Hartlaub recognized Jim Piet of Woodhaven Building & Development. Chairman Hartlaub asked Mr. Piet if he had anything to add.

Mr. Piet of Woodhaven & Development reminded the Board that he had attended the meeting on March 3. He indicated after that meeting he sent the Township a detail letter on where Woodhaven was on each of their projects emphasizing that they have been focusing on High Pointe, Phase 2. He explained that Woodhaven met with the Board last May to discuss alternatives to a wastewater treatment plant. He explained that they are looking for some kind of directions from the Township on how to proceed. He asks that the Township would put the directions in a letter. His concern is having to invest money in infrastructure just to have it sit there. He knows it will take at least two years to go through the Public Utilities Commission if they need to build the wastewater treatment plant.

Chairman Hartlaub directed the Township's engineer to draft letters explaining the deficiencies to the developers of Carl Gobrecht, Benrus L. Stambaugh II and Woodhaven Building & Development.

Supervisor Ault's original motion died. He changed his motion to the following:

I. Carl Gobrecht –Orchard Estates – Shorbs Hill Rd. – 56 Lot Preliminary Plan

Supervisor Ault made a motion to grant the Carl Gobrecht, Orchard Estates extension request until May 6, 2016, seconded by Supervisor DeGennaro. Motion carried.

II. Benrus L. Stambaugh II – 1 Lot Land Development Plan – Brunswick Dr. & Oak Hills Dr.

Supervisor Ault made a motion to grant the Benrus L. Stambaugh II – 1 Lot Land Development Plan – Brunswick Dr. & Oak Hills Dr. extension request until May 6, 2016, seconded by Supervisor DeGennaro. Motion carried.

III. Woodhaven Building & Development – Joshua Hill Farm, 124 – lot Preliminary Plan, The Warner Farm, 15 – lot Preliminary and (Marlee Hill Farms) Preserve at Codorus at Codorus Creek IV, 79 lot Preliminary

Supervisor Ault made a motion to grant the Woodhaven Building & Development – Joshua Hill Farm, 124 – lot Preliminary Plan extension request until May 6, 2016 at which time it was pointed out there were actually three extension requests. Joshua Hill Farm, 124 – lot Preliminary Plan, The Warner Farm, 15 – lot Preliminary and (Marlee Hill Farms) Preserve at Codorus at Codorus Creek IV, 79 lot Preliminary

Supervisor Ault changed his motion to grant the Woodhaven Building & Development – Joshua Hill Farm, 124 – lot Preliminary Plan, The Warner Farm, 15 – lot Preliminary and (Marlee Hill Farms) Preserve at Codorus at Codorus Creek IV, 79 - lot Preliminary extension request until July 8, 2016, seconded by Supervisor DeGennaro. Motion carried.

IV. J.A. Myers Homestead Acres, 134 – lot Preliminary Plan, Homestead Acres, 366 lot Preliminary Plan

Supervisor Ault made a motion to grant J.A. Myers Homestead Acres, 134 – lot Preliminary Plan, Homestead Acres, 366 lot Preliminary Plan extension request until July 8, 2016, seconded by Supervisor DeGennaro. Motion carried.

V. Tollgate Rd. & Baltimore Pike Property Subdivision Plan

Supervisor Ault made a motion to grant the Tollgate Rd. & Baltimore Pike Property Subdivision Plan extension request until July 8, 2016, seconded by Supervisor DeGennaro. Motion carried.

VI. South Hanover YMCA Preliminary/Final Lot Consolidation & Land Development Plan

Supervisor Ault made a motion to grant the South Hanover YMCA Preliminary/Final Lot Consolidation & Land Development Plan extension request until July 8, 2016, seconded by Supervisor DeGennaro. Motion carried.

SUPERVISORS AND/OR PUBLIC COMMENTS:

Supervisor Ault wondered how the insurance quote process is going. Township Manager, Marc Woerner explained that Gladfelter Insurance and Barrick Insurance are currently collecting the necessary information to give the Township a quote. He also informed the Board that he has an appointment with the Township's current insurance company, Weber Insurance Company on Monday.

Randy Baer of Hemler Drive came before the Board to voice his displeasure of having to use the new garbage service. He was taking his garbage to his workplace and feels he should still be able to do so.

Bob Danmyer of Lee Ann Court came before the Board again to inform them of the hazards of property owner installing electric fencing. He is requesting an ordinance prohibiting electric fences.

Robert Hemler of Colonial Court came before the Board to voice his displeasure of having to use the new garbage service and having his rental properties use the new garbage service since he has several businesses in the Township with each having their own dumpster. He asked for relief from the requirement.

NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting - Tuesday, April 19, 2016 at 7:00 p.m. with the Supervisors Caucus will at 6:00 p.m. Work Session Meeting – Thursday, May 5, 2016 at 7:00 p.m. with the Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor DeGennaro made a motion to adjourn the meeting at 8:40 p.m., seconded by Supervisor Staaf. Motion carried.

After the meeting adjourned, the Board went in an executive session to discuss emergency service personnel.

Respectfully submitted,

Miriam Clapper
Secretary